

## Overview // Blackhawk Church Internship Program

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Thanks for your interest in Blackhawk Church's Internship Program! This overview and the Internship Program Handbook available at [blackhawkchurch.org/intern](http://blackhawkchurch.org/intern) will provide you with virtually everything you need to learn about our internship program. Still have questions? Don't hesitate to email [internships@blackhawkchurch.org](mailto:internships@blackhawkchurch.org).

### Key Dates

Internship Season	Internship Dates	Application Deadline
Spring 2019	January 8-May 9, 2019	October 1, 2018
Summer 2019	May 14-August 8, 2019	February 1, 2019
Ministry Year 2019-20	August 13, 2019-May 7, 2020	April 15, 2019
Fall 2019	August 13-December 19, 2019	April 15, 2019
Spring 2020	January 7-May 7, 2020	October 1, 2019

### Hours Options

Applicants have three hours options: 20 hours/week, 29 hours/week or 40 hours/week.

### Fundraising

All internships are paid and require funds to be raised by specific deadlines. Instructional resources are provided to interns to assist in the fundraising process. An intern's official fundraising amount is communicated in their hire letter; but, for applicant awareness, the tentative fundraising amounts are:

<b>Summer</b>	<b>Ministry Year</b>	<b>Fall Only</b>	<b>Spring Only</b>
20 hpw: \$2,200	20 hpw: \$6,720	20 hpw: \$3,215	20 hpw: \$3,060
29 hpw: \$3,420	29 hpw: \$10,465	29 hpw: \$5,000	29 hpw: \$4,750
40 hpw: \$4,925*	40 hpw: \$15,110*	40 hpw: \$7,200*	40 hpw: \$6,830*

*\*Interns working 40 hours/week have the option to participate in Blackhawk's health insurance and flex spending plans. Interns who choose to participate in the health insurance plan are eligible for coverage on the first of the month following 30 days of employment, and their fundraising total will be increased to include the employer portion of the monthly health insurance premium. 40 hour/week interns who choose not to participate in the health insurance plan will be required to show proof of alternate health insurance coverage.*

### Applying for an Internship

For an application to be considered complete, an applicant must complete the **application** and have their references complete the **reference form** (available at [blackhawkchurch.org/intern](http://blackhawkchurch.org/intern)).