

Title:	56 Ministry Coordinator
Reports to:	Director of Blackhawk Kids Brader Way
Status:	Part-time (20 hours/week), Non-exempt
Schedule:	Sundays and Tuesdays; remaining hours are flexible
Value to the Team:	You oversee Blackhawk Kids (BKids) 56 Ministry with central support. As an integral member of our team, you ensure a great experience for participants, parents and volunteers in 56 Ministry – all because of your passion to allow a place for fifth and sixth graders to grow <i>spiritually</i> in learning who God is and how much He loves them, as well as a place for them to <i>connect relationally</i> in settings where each student can feel safe, cared for and known.

Responsibilities

- **56 Ministry Sunday Experience at Brader Way**
 - Ensure a safe, engaging and effective environment and programming for ministry participants.
 - Connect with students, parents and volunteers on Sundays.

- **56 Ministry Programming & Coordination**
 - Work with central support to adapt/develop 56 curriculum.
 - Organize and implement weekly team-building games.
 - Assist in gathering and distributing 56 Ministry supplies.
 - Provide resources to BKids Coordinators for 56 Ministry at each site.
 - Partner with Middle School Ministry (MSM) staff to ensure synergy between 56 and MSM.
 - Implement special 56 Ministry Impact projects and lessons (Communion, Baptism, etc.).
 - Contribute 56-specific information to central BKids communication.
 - Lead the Fifth Grade Retreat.

- **56 Volunteer Development**
 - Oversee volunteer recruitment and screening process in coordination with central support.
 - Partner with Student Ministries to identify, develop and integrate middle school and high school students into BKids volunteer roles
 - Schedule 56 volunteers and ensure proper ratios for Sundays.
 - Develop and coach team leaders and manage volunteer training with central support.
 - Oversee volunteer appreciation in coordination with central support.

- **Teamwork**
 - Partner with BKids Coordinators at each site to build, impact and unify 56 across all sites
 - Work with central support to integrate trainings, programming and values.
 - Serve on the BKids Team.
 - Oversee BKids Brader Way 56 adjunct staff.

Qualifications and Skills

Stable, mature, growing disciple of Jesus Christ, committed to the values of Blackhawk Church
Vision for a ministry that is exciting and relevant to children

A team leader, with the ability to recruit and develop volunteers and leaders

A working knowledge of children's development stages and learning styles

Ability to assist parents in disciplining their children

Ability to deal with a variety of people with sound judgment, confidentiality and tact

Self-initiator, responsible, flexible, problem-solver, team player
Proficiency with Microsoft Office suite products

About Working at Blackhawk

At Blackhawk Church, we want to build a loving community that follows Christ in order to reach a community that is lost without Him. On Blackhawk staff, we consider it an honor and privilege to take part in this mission.

*Our staffing philosophy is simple: connect people to roles they'll thrive in. Our hope is to – as much as is feasible – ensure people's skill, experience and passion align with their role so that they're not just *doing* the job but *thriving* in it. Our staff culture values collaboration, coaching/development, humble service and healthy relationships. Our team works really hard, and we have fun doing it. Lastly, we aim to provide a competitive benefit package, and we offer flexibility in schedule when possible and practical.*

We are an Equal Opportunity employer committed to growing a diverse staff. We don't just accept ethnic and cultural difference – we celebrate it, we support it and we believe it's what God envisions.